ROYAL YACHT CLUB OF VICTORIA

ABN: 26 311 625 307

BY-LAWS

Effective 27 October 2026

By-Laws made pursuant to Rule 42(3)(c)
Amended at the meeting of the General Committee, 27 October 2026

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1. DEFINITIONS

In these By-Laws, unless the contrary intention appears, the following words shall have the meanings set out herein:

1.1 **"Rules"** shall refer to the Rules of the Royal Yacht Club of Victoria Incorporated (as amended as of the date affixed hereto) and “Rule” shall have the corresponding meaning.

1.2 **"Sailing Committee"** shall mean the “Sailing Subcommittee” appointed by the Committee as provided by Rule 43.

1.3 **"Yard & Marina Subcommittee"** shall mean the “Yard & Marina Subcommittee” appointed by the Committee as provided by Rule 43.

1.4 **"General Manager"** shall mean the designated paid senior manager overseeing the operations of the Club, or in their absence the Commodore, the “Secretary” as defined by Rule 44, or a designated Member of the Committee.

1.5 **"Committee"** shall mean the Committee having management of the business of the Association as defined in the Rules. Other committees and subcommittees of the Association shall be referred to by their specific title.

1.6 **"Members"** shall mean individuals or a group of Members forming a syndicate, team or consortium.

1.7 **"Hard Stand Areas"** shall mean any area providing storage for Yachts on cradles.

1.8 **"Visitor or Visitors"** shall mean a Member’s guest or guests.

1.9 **"Yard"** shall mean that area designated by the Yard & Marina Subcommittee for maintenance, repairs and the like for Yachts.

1.10 **"Yacht"** shall mean any vessel powered by means of sail or motor.

1.11 **"Club"** shall mean the Royal Yacht Club of Victoria Inc. and/or the premises comprising the Parks Victoria lease area at 120 Nelson Place, Williamstown, Victoria.

1.12 **"House & Social Subcommittee"** shall mean the “House & Social Subcommittee” appointed by the Committee as provided by Rule 43.

1.13 **"Yacht Number"** shall mean the number allocated to a Yacht as provided by By-Law 4.6.

1.14 **"Lockers"** shall mean lockers located within the confines of the Club and defined from time to time by the Committee.

Otherwise, unless stated to the contrary, terms used in these By-Laws have the meaning given to them in the Rules.

2. YACHT REGISTER

2.1 Yachts on Register

Subject to By-Laws 2.3 and 2.4, a Full Member or Young Full Member being the sole owner or sole charterer (for an unexpired period of not less than 6 months) or a number of Full or Young Full Members being the only owners or only charterers (for an unexpired period of not less than 6 months) of a Yacht may make application for such Yacht to be registered in a book which shall be kept for that purpose by the General Manager and called the Yacht Register. In the case of an application by more than one owner all the owners shall nominate one of their number to be their sole representative in respect of all matters concerning the Yacht and the Club. If the application is approved by the Committee, the Yacht shall be registered in the Yacht Register.

Notwithstanding the nomination of one of their number as their representative, all owners of a Yacht on the Yacht Register shall be jointly and severally responsible in respect of the Yacht to observe the Rules and to comply with the requirements of the Club. The Yacht Register shall state the name, rig, dimensions and displacement of the Yacht, and the name and distinguishing flag of the owner and/or charterer, and such other particulars as the Committee shall from time to time prescribe. Each Yacht owner and charterer shall furnish the General Manager with such particulars as the Committee shall from time to time prescribe. In the case of any alteration in any of the particulars required to be shown in the Yacht Register, the owner and/or charterer or, in the case of more than one owner, their nominated representative, shall notify the same to the General Manager forthwith whereupon the Yacht Register shall be altered as necessary.

2.2 Qualification of Yachts

A vessel which shall in the opinion of the Committee be for any reason unfit or undesirable shall not be registered in the Yacht Register. Provided that this By-Law shall not preclude a Full Member or Young Full Member occasionally letting a Yacht registered in the Yacht Register for:

(a) Pleasure purposes; or

(b) Training or such other purpose as is approved in writing by Committee.

“Approved Classes” may be nominated from time to time by the Committee. Previously approved Classes include: 2.4mR, 420, 49er, Bluebird, YW Diamond, Elliott 5.9, Flying Fifteen, International Cadet, Laser and Optimist Classes.

Any Yacht less than 25 feet in length other than “approved classes” will be subject to specific consideration by the Committee.

2.3 Restriction on Registration

The Committee may, from time to time, restrict the type of Yachts which may be registered in the Yacht Register, and the number of any such type which may be registered therein. It shall maintain a Supplementary Yacht Register in which shall be registered all Yachts not primarily propelled by sail and motor.

2.4 Revision of Yacht Register

On a change of ownership (or on the cessation of a charter or change of charterer where the Yacht has been registered on the application of a charterer), other than a reduction of the number of existing owners or charterers, taking place in respect of a Yacht registered in the Yacht Register, such Yacht shall be deleted from the Yacht Register. The Committee may if and when it thinks fit at any time delete from the Yacht Register a Yacht which in its opinion would not at the time such deletion is made be admissible under these By-Laws.

2.5 Yachts on Loan

A Yacht belonging to a Member while on loan or hire to a non-Member shall not be entitled to the Club privileges or to fly the Club Ensign or Burgee, and a Member so letting their Yacht shall remove all Club papers.

2.6 Yachts not on Register

A Yacht not registered in the Yacht Register shall not be entitled to any of the benefits or privileges of the Club or, except with the express permission of the Committee, to make use of any of the facilities of the Club or to take part in any race or manoeuvres or functions open only to Yachts of the Club or its Members.

3. YACHT REGISTER CLASSIFICATIONS

3.1 All Yachts on the Yacht Register shall be classified as either Racing or Cruising, and it is the intention of the RYCV to encourage active participation in both racing and cruising activities.

The Sailing Subcommittee will review the classification of Yachts in accordance with By-Laws 3.2 – 3.8 on a regular basis. If a Yacht does not meet either the Racing or Cruising criteria she will be classified "Inactive" unless the Sailing Committee exercises its discretion under By-Laws 3.4 or 3.6.

The Yacht Register aims such that in the classifications, the proportion of racing Yachts will predominate.

3.2 A Yacht shall be classified as Racing if she finishes eight recognised races each season. Races recognised by the Sailing Subcommittee include:

- Scheduled RYCV races, including twilight races and afternoon races;
- Other races run by Kindred Clubs both in Victoria and other states of Australia;
- Ocean races; and
- Appropriate regattas.

3.3 The maintenance of a current Performance Handicap would be evidence of racing status.

3.4 A Yacht may retain its racing status if it does not achieve the requirements above at the discretion of the Sailing Committee.

3.5 A Yacht which is not classified as Racing shall be defined as Cruising if she is used on a regular basis at least eight (8) times a year, in one or more of the following manners:

- Participation in RYCV organised events;
- Social sailing;
- Extended cruises (cruises in excess of 30 days outside Port Phillip Bay).

3.6 A Yacht may retain its Cruising status if it does not achieve the above requirements at the discretion of the Sailing Committee.

3.7 Where a Yacht is considered by the Sailing Committee to fall within the inactive category the relevant owner will be advised in writing of the Yacht's status.

If a Yacht in the Yacht Register is classified as inactive for two (2) successive seasons she will be removed from the Yacht Register at the discretion of the Sailing Committee. A Yacht removed from the Yacht Register pursuant to this By-Law will be placed on the Supplementary Yacht Register but shall not be entitled to occupy a berth or hard stand area except on a temporary basis which shall not exceed 30 days except with the express permission of the Committee pursuant to By-Law 2.4. The reclassification of any Yacht pursuant to this By-Law shall take effect 90 days from the provision of written advice of the Sailing Committee's decision to the relevant owner by the General Manager.

3.8 Yachts included on the Supplementary Register may:

- take part in any race or manoeuvres or functions open to Yachts of the Club or its Members;
- have access to slipping and other yard facilities at Yacht Register Rates subject to the availability of those facilities; and
- be permitted temporary berthing accommodation for a maximum period of 30 days depending on availability at Yacht Register Rates but are not entitled to be allocated a

pen or hard stand area on a permanent basis except with the express permission of the Committee pursuant to By-Law 2.4 with fees determined by the Committee. Beyond the above 30 day period, except in the case of express permission by the Committee, any permitted berthing and hardstand accommodation shall be charged at prices for Members Supplementary Yacht Register rates published by the Committee from time to time.

4. ADMINISTRATION OF THE YACHT REGISTER

4.1 Any application for a Yacht to be placed on the Yacht Register or the Supplementary Yacht Register shall be on the appropriate form and contain such particulars and information as the Committee may from time to time prescribe as well as the information required under these By-Laws.

4.2 Every Yacht being the subject of an application for registration shall be subject to inspection by two Members of the Sailing Subcommittee for the purpose of assessing the desirability and condition of the Yacht.

4.3 A Yacht shall not be placed on the Yacht Register or the Supplementary Yacht Register until it has been inspected and found, with the exception of sign writing and sail Yacht Numbers, to be in a state of ‘complete sailing readiness’ as set down by the Sailing Subcommittee with all required safety equipment being both functional and on board.

4.4 The owner of a Registered Yacht or a Yacht listed in the Supplementary Yacht Register shall submit annually a declaration that the Yacht complies with the minimum standard of Safety Equipment and features as stipulated by the Committee. This shall be recorded on a Safety Equipment Compliance Certificate (SECC). The compliance of the Yacht with the SECC may be reviewed by the Sailing Subcommittee at any time.

4.5 The Committee may delete from a Register any Yacht which does not comply with the Club’s required minimum standard of Seaworthiness, Safety Equipment and insurance.

4.6 Each Yacht placed on the Yacht Register or the Supplementary Yacht Register shall be allocated an identifying Yacht Number with the prefix “R”. The Yacht Number and prefix may only be displayed on the hull, equipment and sails of that Yacht and only whilst the said Yacht is registered as herein described.

Sail numbers R1 to R20 will only be issued to boats deemed to be of significance to the Royal Yacht Club of Victoria.

Applications can be submitted to the Sailing Committee for a sail number between R1 to R20 depending on availability.

The application should include information on:

• Age of the boat;

• The significance of the boat to RYCV;

• The reputation of the boat and contribution towards the sport of sailing in general.

If the Sailing Committee approves the application, this recommendation will go to the General Committee for final approval.

If approved, a contract will be given to the boat owner to sign outlining the rules attached to the assigned sail number (R1–R20).

This will include the requirement to give the sail number back to the Club in the event the boat is sold and leaves the Club. If the boat is sold and remains in the Club the new owner will take over this sail number, unless they choose to relinquish it.

The registration of this number with VicRoads will remain with the boat as long as the boat remains within the Club; however this will need to be updated if the boat leaves the Club and the VicRoads registration number needs to be given up.

These sail numbers will not be attached to people, such that if a boat with a sail number from R1 to R20 is sold and leaves the Club, the sail number cannot be transferred to another boat purchased by the Club member unless a new approval process goes through the Sailing Committee based on the new boat being of significance.

4.7 All Yachts on a Register of the Club must have affixed on the transom or on either side of the hull, the words “ROYAL YACHT CLUB OF VICTORIA” in full or the abbreviation R.Y.C.V., in letters no smaller than 50 mm in height and for auxiliary Yachts, the sail Yacht Number is to be 150 mm high to comply with Victorian State Government regulations. Yachts of approved classes shall carry sign writing as prescribed by the Sailing Subcommittee.

4.8 Acceptance of a Yacht on a Register of the Club shall be conditional upon the owner arranging for the satisfactory completion of sign writing and sail Yacht Number requirements within 30 days.

4.9 An application for inclusion of a Yacht in the Yacht Register shall be submitted on a Registration Sheet and shall include a declaration by the Yacht owner of the requested classification as Racing or Cruising.

4.10 An application for registration under ‘Racing’ classification shall require information to the reasonable satisfaction of the Sailing Subcommittee supporting the owner’s intention to regularly participate in racing. The application may also be supported by the owner’s prior history of sailing the applicant Yacht at other clubs.

4.11 Acceptance of Yachts in the Yacht Register under ‘cruising’ classification may be subject to a waiting list if the proportion of Yachts in this classification exceeds 35%. Yachts subject to this waiting list but which would otherwise be accepted for inclusion on the Yacht Register may be placed on the Supplementary Yacht Register. Existing Club owners changing Yachts are not subject to such a waiting list. Members of 5 years standing or longer shall not be subject to such a waiting period.

4.12 On the disposal of a Yacht listed in any of the Club’s Registers or the disposal of any sail or equipment belonging to the said Yacht or auxiliary Yacht, the owner is responsible prior to delivery of the Yacht, sail or equipment for removing therefrom the prefix “R” and number and any reference to the Royal Yacht Club of Victoria or the initials “R.Y.C.V.”

4.13 On the disposal of a Yacht listed in any of the Club’s Registers the owner shall forthwith notify the General Manager in writing of the sale, the name and address of the new owner and the Club or mooring for which the Registered Yacht is intended.

4.14 Excluding sail numbers R1–R20, on the disposal of a Yacht listed in any of the Club’s Registers the Member shall advise the General Manager in writing whether or not it is the Member’s wish to reserve the allocated registration number for a new Yacht. Such reservations shall remain current for twenty-four (24) months.

5. INSURANCE

5.1 Members are advised that the Club does not accept liability for damage to Yachts, personal property, and any goods, gear or machinery whilst within the Club’s confines, i.e. Marina, yard, Travel Lift or whilst being towed, etc.

5.2 At all times when a vessel is on Club premises and/or involved in Club activities, a Member or Visitor will insure against:

(i) Loss or damage of any kind to other persons or other privately owned property or Club owned property caused by the use of the privately owned property; and

(ii) Any legal liability whatsoever for damage to property or personal injury to any person whomsoever caused by the use by the Member or any person of the privately owned property for an amount of not less than ten million dollars ($10,000,000);

(iii) Cost of refloating, recovery or lifting a vessel in the event of a boat sinking within the confines of the marina or other areas within the Club lease.

5.3 The Club recommends that Members arrange adequate comprehensive insurance appropriate to the Members' requirements to cover any such damage.

5.4 Prior to entering a boat onto Club premises or participating in Club events, an owner or operator of a boat shall forward to the Club Manager details of a current insurance policy with appropriate cover and thereafter, shall ensure that the RYCV office continues to hold a copy of a current insurance policy for so long as the boat remains on Club premises, or participates in Club events.

5.5 To the extent permitted at law, each Member or Visitor utilising Club facilities and/or participating in Club events will indemnify and will keep indemnified at all times the Club, its servants, agents, and officers, against all actions, suits, claims, debts, or demands arising whatsoever and howsoever by virtue of the use of Club facilities or participation in Club events including but not limited to injury or loss to themself or their boat, injury or loss to any person on such boat or boarding or alighting therefrom, or injury, loss or damage to any person arising in any way.

5.6 Where damage occurs whilst Yachts are being handled or worked upon by Club employees, the Club may, without prejudice, and after discussion with the Member concerned, make repairs in whole or in part as the Committee deems appropriate. Such repairs would be carried out as nominated by the Club.

5.7 The Club will not consider any claims for damages for repairs carried out by the owner.

6. LOCKERS

6.1 All applications for allocation of Lockers must be in writing and addressed to the General Manager.

6.2 Lockers will be allocated by the General Manager, or their delegate, but will only be allocated to a Member or Members being the owner or owners of a Yacht stored at the Club and registered on the Yacht Register in accordance with By-Law 2 of the Club with Racing or Cruising status as defined in By-Law 8.

6.3 Should a Member or Members dispose of a Yacht, the General Manager may, at their discretion, permit the continued occupancy of the locker for a term not exceeding twelve months provided that the Member or Members have submitted written proof of intent to acquire another vessel to be duly entered on the Yacht Register.

6.4 It is conditional on the Member or Members accepting a Locker that they shall upon the disposal of a Yacht immediately notify the General Manager in writing of the sale and indicate whether or not it is intended to acquire another Yacht within twelve months from date of the sale.

6.5 Subject to these By-Laws, Lockers shall be allocated on an annual basis at a fee determined from time to time by the Committee and such fee shall be due and payable on the first day of June.

6.6 Members are not permitted to change the lock on any locker, duplicate locker keys or fit extra locks without the written approval of the General Manager.

6.7 Flammable fuels such as diesel, petrol, LPG or empty containers of such fuels must not be stored in lockers. Empty containers previously used for flammables are also prohibited as they retain flammable fuel vapour.

Fuel containers (either full, empty or partially full) must be stored on the open mesh storage locker located on the eastern boundary of the Club.

Such containers must be sealed and have the boat's name clearly and permanently marked on each container. Any spills must be immediately cleaned up and reported to Club management.

6.8 Flammable liquids such as paint, thinners and solvents may be stored in lockers, to a maximum of 4 litres in total. Please note that partially full containers will be counted as full.

6.9 Ignition sources such as 12 volt batteries, flares or pyrotechnics must not be stored in lockers.

6.10 If flammable or hazardous materials are discovered on regular Club inspections then they will be disposed of by the Club in an appropriate manner at the cost of the Member.

6.11 Naked flame lights, Primus stoves, gaslights or heating apparatus shall not be operated inside lockers at any time.

6.12 In the event of a Member or Members failing to vacate a Locker as directed by the General Manager, the General Manager is hereby authorised to nominate an Officer of the Club, or their delegate, to enter the said Locker and remove therefrom the offending Member's goods and equipment and cause same to be forwarded to the Member, at their last known address or stored at the Member's expense. Any charges occasioned shall be debited to the offending Member's account and recovered by the Club.

6.13 The Club shall not be held liable for any loss, theft or damage to any goods, equipment or fittings stored in Members' lockers as per By-Law 5.

6.14 A Member may only have one locker, but Members may share lockers by mutual agreement.

7. DINGHIES AND TENDERS

7.1 The storage of dinghies and Yacht tenders shall at all times be under the supervision of the General Manager or their delegate.

7.2 No Dinghy or Yacht Tender shall be stored or remain within the confines of the Club except in the area designated by the General Manager.

7.3 All Dinghies and Yacht Tenders shall have displayed on the transom in a form approved by the General Manager the Name and Number assigned in the Yacht Register of the Club and applicable to the Member's Yacht.

7.4 Subject to these By-Laws, Dinghy and Tender storage space shall be allocated on an annual basis at a fee determined from time to time by the Committee and such fees shall be due and payable on the first day of June.

7.5 Any Dinghy or Tender deemed to be un-seaworthy by the General Manager or their delegate or not complying with these By-Laws may be removed from the Club premises and/or disposed of in a manner the Committee deems fit. Any charges so occasioned shall be debited to the Member's account and shall be recovered by the Club.

7.6 Dinghies and Tenders are stored within the confines of the Club at the owners' risk as per By-Law 5.

8. CAR PARK

8.1 The right to park on the Club grounds is available to Full Members, Young Full Members over the age of 18 years, Honorary Members, Honorary Life Members, Life Members, Full Family Members, and Country Members only.

All Full Family Associate Members, Sailing Family, Sailing Family Associate Members, Sailing Members and Social Members may be permitted the right to park on Club grounds for the sole purpose of dining and socialising in the Club's hospitality services during the following times:

Wednesdays 6:30pm – Close

Fridays 5:00pm – Close

Saturdays 3:00pm – Close

8.2 Members are to park their vehicles in the areas set aside for that purpose and the Club will not be responsible for the safety or security of vehicles parked within the confines of the Club.

No parking is permitted in the Yard.

Members wishing to park in the Hardstand area temporarily for Yacht maintenance must get approval and a permit from the Yard Manager or Officer of the Day.

Authorised vehicles only are to be parked in the area set aside for Club Officers.

Vehicles are not to be parked in a manner so as to inconvenience Members, obstruct access to roadways, pathways or in areas designated as "No Standing", "No Parking" or "Keep Clear".

8.3 Members using the Club's parking facilities shall at all times comply with any direction/s issued by the General Manager, or their delegate, and shall ensure that the Member's current Membership Card is produced as required.

8.4 Car parking facilities are provided exclusively for Members as in By-Law 8.1 unless authorisation is granted by a Flag Officer, a Member of the Committee, the General Manager or the Yard Manager. Gate access cards are provided for the benefit of Members to access parking facilities. Any Member abusing the privilege of parking entitlements by assisting in an unauthorised parking may have their parking privileges withdrawn.

9. HARD STAND AREAS

9.1 All applications for the allocation of Hard Stand Area storage must be made in writing and addressed to the General Manager.

9.2 In the case of an allocation being granted for a Yacht owned by two or more Members, one Member shall be nominated as the Member responsible for the payment of all fees and charges arising from and associated with the Hard Stand Area allocation.

9.3 Hard Stand Area fees shall be determined annually by the Committee and paid in equal monthly payments in advance, or as an annual fee as requested by individual Members.

9.4 The Club shall not be held liable for any loss, theft or damage to any boat, equipment or fittings and Members use the Hard Stand Area at their own risk as per By-Law 5.

9.5 Crane and lifting gear shall be operated only in accordance with the manufacturer recommendations and the Club instructions. The safe working load of a hard stand crane as posted on the crane shall not be exceeded.

9.6 The Club's east and west hardstand cranes must be operated by Club Members who have passed an operator's proficiency test and their names must be displayed on the list of approved operators displayed on each crane.

9.7 No person shall remain aboard a boat while it is being lifted by a hard stand crane.

9.8 Members using Club equipment or plant may be held responsible for any damage caused to or by such equipment by misuse or negligence as per By-Law 5.

9.9 Lifting slings on all Yachts must be of an approved type and the Yacht or boat must be internally slung. All hard stand Yachts shall have a test certificate obtained within the previous 12 months covering all lifting gear used in the launching or retrieval of the Yacht. The test shall be conducted by a NATA recognised test laboratory.

9.9.1 In the case of trailer boat/s the owner shall provide a properly maintained trailer.

9.9.2 In the case of keelboat/s the owner shall provide and maintain an appropriate cradle for storage.

9.10 Yacht owners must provide their own slipping shoes and buffer pads.

9.11 Yachts may only use their allocated cradle and marked storage area and must not overhang the slipway or lawn area at any time. The Club may re-allocate areas and cradles at its discretion.

9.12 Owners of Yachts or boats on Hard Stand Areas must ensure their allocated area is kept clean, clear and presentable at all times.

9.13 Masts or spars shall not be stored or left on Hard Stand Areas.

9.14 Power switches on the Hard Stand Areas must be switched off when not in use or when a Yacht is unattended.

9.15 Launching and retrieval of all Yachts or boats referred to in 9.9.1 and 9.9.2 stored on the Western and Eastern yard hardstand will be under the control and authority of the Yard Manager and authorised staff.

9.16 The Yacht or boat owner referred to in 9.9.1 and 9.9.2 accepts complete responsibility for clearly identifying lifting points and standing rigging requirements.

9.17 Upon launching, should the owner not be available, the Yard Staff will moor the Yacht or boat at the mooring point agreed to with the owner.

9.18 Hard Stand Area Yachts are not permitted to use Marina pens unless permission is granted or direction given by the General Manager or their delegate.

9.19 The area immediately surrounding the Launching Crane must be kept clear at all times except for the lifting and launching of Yachts.

9.20 In the case of a Member or Members with an allocation on Hard Stand Areas disposing of a Yacht occupying an allocation, Hard Stand Area allocation may be retained for a period not exceeding 12 months at the normal charge. Provided that there is a written understanding

that the Member or Members with the allocation intend to acquire another Yacht to be entered on to the Yacht Register and the General Manager reserves the right during such a period to re-allocate the Hard Stand Area on a temporary basis with proportional rebate being credited to the permanent occupier.

9.21 The General Manager may cancel any Hard Stand Area allocation by giving written notice instructing the Member or Members to remove the Yacht from the Club premises within ten days of giving such notice. Failure of the Member or Members to comply with such instruction may cause the General Manager to remove or cause to be removed the Yacht from the Hard Stand Area and disposed of in any manner the Committee deems appropriate. Any charges occasioned shall be debited to the offending Member's account and recovered by the Club.

10. YARD & TRAVEL LIFT

10.1 The use of the Club's Yard Storage Area, Yard, and Travel Lift for Yachts or boats shall at all times be subject to the control and supervision of the General Manager or their delegate.

10.2 Any person wishing to access the Yard must first report to the Yard Manager or Duty Officer, and must wear a High Visibility vest, as a minimum, at all times whilst in the Yard. No child shall be permitted in the Yard at any time unless accompanied and under the strict control of an adult person.

10.3 Prior to any work, a Member, non-Member or contractor wishing to utilise the yard or marina to carry out repairs or maintenance works within those areas must report to the Yard Manager and must be OHS inducted. The Club provides an induction process and this must be completed prior to entering the yard.

10.4 All applications for use of the Yard and/or Travel Lift must be made in writing on the appropriate form and submitted to the General Manager. Allocation of lift timing and yard space will be in order of applications received except that emergency lifts for damaged Yachts will take precedence over scheduled lifts.

10.5 Any application for the use of the Yard, and/or Travel Lift for a Yacht or boat not on the Yacht Register must be made to the Yard Manager on the appropriate form. Proof of insurance cover is required.

10.6 At the time of applying to use the Travel Lift and/or yard, the Member or boat owner shall provide details of a credit card and an authority for the Club to charge any monies owed to that credit card in the event that the Member or boat owner does not otherwise pay all monies owing.

10.7 Yachts or boats being returned to the water by way of the Travel Lift for the purpose of racing on any day shall have priority over Yachts or boats being taken from the water.

10.8 Except with the express permission of the General Manager or the Yard Manager, no Yacht or boat is to be left unattended on the Travel Lift.

10.9 The Owner or Owners of any Yacht or boat occupying the Yard shall be charged daily rates as determined from time to time by the Committee.

The General Manager may give written notice instructing a Member or Members to remove a Yacht from the Yard within ten days of giving such notice. Failure of the Member or Members to comply with such instruction may cause the General Manager to return such Yacht or boat to the water at the owner's risk and any charges so occasioned shall be debited to the owner's account and recovered by the Club.

10.10 Yachts or boats may only be scrubbed off in the area designated on the Western Yard and must not be stored in the Yard in an un-scrubbed or fouled condition.

10.11 Members wishing to use a Club cradle may only do so with the express permission of the Yard Manager.

10.12 Masts or spars are not to be left about the Club premises other than in racks or brackets provided for that purpose unless during maintenance to be carried out in the areas designated by the Yard Manager.

10.13 Refuse and rubbish is to be placed in receptacles provided for that purpose. Rubbish shall not be thrown into the bay from the foreshore jetties or vessels in the Marina.

10.14 All fees and/or charges relating to the use of the Yard, Slipway and/or Travel Lift shall be subject to these By-Laws and be determined from time to time by the Committee.

10.15 Dogs are not permitted in the Yard or on the Marina or on the Lawn or on the Hard Stand area except on a leash under the control of an adult person. Dog owners are to be responsible for cleaning up after their dogs and to restrain their dogs from barking and generally causing nuisance within the confines of the Club.

10.16 No person shall wet sand, or allow, cause or permit to be wet sanded, the hull of any Yacht or boat on land occupied or utilised by the Royal Yacht Club of Victoria, including hardstand areas and slipways.

10.17 No person shall use powered sanders unless fitted with effective dust collection equipment.

10.18 Only authorised persons and Yard Staff are permitted to use the work-boat.

10.19 Wet or dry blasting is totally prohibited anywhere within the confines of the Club unless approved by the Yard Manager.

10.20 Members shall comply with all legislation, regulations, Rules and By-Laws relating to safe working and workplace conditions when working on or supervising work on boats or Yachts owned by them or under their control.

11. MARINAS

11.1 Marinas will be allocated, or re-allocated, as occasions arise, by the General Manager or their delegate, and subject to the By-Laws hereafter will only be allocated for the use of an Owner or Owners of a Yacht registered on the Yacht Register.

11.2 All applications for the allocation of a Marina must be in writing and addressed to the General Manager.

11.3 The General Manager or their delegate may at its discretion:

11.3.1 Permit a Yacht not on the Yacht Register to use a Marina for a maximum period of fourteen (14) days at a daily charge determined by the Committee.

11.3.2 Permit a visiting Yacht in transit to use a Marina for a maximum period of ninety days at a daily charge from time to time determined by the Committee, provided that the owner of such Yacht has previously made written application to the General Manager for such temporary accommodation.

11.3.3 In the case of a Member, or Members, having a Marina allocation and disposing of the Yacht occupying the allocated Marina, permit the said Member or Members to retain the Marina allocation for a period, not exceeding twelve (12) months at the normal charge, on the understanding that such Member or Members intend to acquire another Yacht to be entered on the Yacht Register. Provided that the General Manager retains the right during such periods to reallocate such Marina

from time to time at a charge to be determined by the Committee, a 50 per cent rebate of the fees received in excess of 2 weeks casual berthing shall be made for the period that the marina is so used.

11.4 A Member or Members disposing of a Yacht cannot transfer a Marina allocation to the new owner, nor may any such Marina allocation be sub-let or assigned, nor can any other Member be given permission to use such Marina without permission from the General Manager.

11.5 The Yard and Marina Subcommittee or General Manager reserve the right to cancel the allocation of a Marina Pen and by written notice instruct the Member or Members to remove the Yacht occupying the Marina. Failure of the Member or Members to remove the said Yacht within ten (10) days of giving written notice the Yard and Marina Subcommittee or General Manager may cause the offending Yacht to be removed from the Marina and disposed of in a manner it deems appropriate at the expense and risk of the said Member or Members.

11.6 Yachts or boats shall not be made fast to the Club Jetty or outer areas of the Marina for more than twenty-four (24) hours without first obtaining permission from the Yard Manager or the General Manager.

11.7 No gangway shall be fitted to a Marina without prior approval of the Yard Manager and planks or boarding apparatus shall not be left on a Marina.

11.8 Marina mooring lines are the responsibility of the Member or Members to which a Marina is allocated and must be of a type and strength approved by the Yard Manager. The Yard Manager may cause any lines deemed to be sub-standard to be replaced at the expense of the said Member or Members.

11.9 No person shall take up permanent residence aboard a vessel or boat in a marina or in the confines of the Club.

11.10 Any Member or persons using Club marinas and facilities do so at their own risk and the Club shall not be held liable for any loss, theft or damage.

11.11 Members are not permitted to use power for heating, drying, lighting or general use for long periods, or when a Yacht or boat is unattended.

11.12 Wheelbarrows and sail trolleys must be returned to the designated storage area in the Yard after use.

11.13 Subject to these By-Laws, Marinas will be allocated for use and occupation at a monthly fee or charge to be determined from time to time by the Committee and such fees and charges shall be payable monthly in advance. Failure to pay such fees and charges within sixty (60) days of the due date may lead to cancellation of the Marina allocation.

11.14 In the case of a Yacht owned by two or more Members, one Member shall be nominated as the Member responsible for payment of all fees or charges arising from the Marina allocation.

11.15 No vessel shall be permitted to discharge its head into the marina. All Members and visitors shall instead use the Club’s facilities.

11.16 Members must only use waterproof 240v electrical plugs when connecting to the marina 240v electrical supply. These connectors must comply with International Protection Marking IP66 (screw-in type).

12. CLUBHOUSE & SURROUNDS

12.1 Political, Religious, Gambling etc. Matters not Permitted

The promotion of political or religious subjects or questions shall not be endorsed on the Club premises, nor shall any objectionable language or gambling or betting be allowed.

Club-sanctioned and/or organised raffles, Members' draws and sweepstakes are permitted.

Signage that is related to political or religious subjects is not permitted to be displayed within the Club grounds or aboard vessels within the Club grounds.

12.2 Damage to Club Property

A Member shall not remove from the Clubhouse, or deface or injure an article the property of the Club. A Member removing, breaking or damaging an article the property of the Club shall pay for the same at a price to be fixed by the Committee.

12.3 No Liability for Loss

Neither the Club nor an official of the Club shall be responsible for any loss or damage to an article brought by the Member or a guest on to the Club premises, or for any loss or damage suffered by a Member or a guest in or about the Club premises or in consequence of the use of the property of the Club or otherwise.

12.4 Addresses of Members

A Member shall communicate in writing their address or any alteration thereof to the Secretary who shall register the same. If a Member fails to give notice of alteration of their address the Secretary may insert their new address in the Register in lieu of the existing registered address. All notices delivered or posted to a registered address shall be deemed to have been duly given. If no address is given, notices left at the Clubhouse shall be deemed to have been duly given. The accidental omission to send a notice shall not invalidate a meeting or a resolution passed thereat.

12.5 Visitors

The name and address and other details required to be kept by the Club from time to time of visitors to the Club must be recorded in a Visitors Book.

(a) A Member may not introduce the same visitor to the Club more than 12 times in any 1 calendar year except in the case of a spouse or a permanent or regular companion of the Member.

(b) A visitor shall not be supplied with liquor on the Club premises unless in the company of a Member except where a permit has been granted under section 38(8) of the Liquor Control Act 1968 (as amended).

(c) Liquor shall not be sold or supplied to a person under the age of 18 years.

(d) Liquor shall not be sold or supplied for consumption elsewhere than on the Club premises unless the liquor is removed from the Club premises by the Member purchasing the same.

(e) The Committee may on behalf of the Club subject to the regulations under the Liquor Control Act 1968 (as amended) from time to time with the consent of the Liquor Control Commission by resolution nominate a person approved by the Commission to be responsible as licensee on behalf of the Club under the Act.

(f) An application to be made or notice given or matter to be done under the Liquor Control Act 1968 (as amended) may subject to the Act and the regulations thereunder and subject to the directions of the Committee be done by the Commodore or any other

Flag Officer or the Secretary or any nominee of the Club under the Act on behalf of the Club.

12.6 Payment on Bar Receipts Prohibited

A payment or part-payment of a Manager or other officer or servant of the Club shall not be made by way of commission or allowance from or upon receipts of the Club for liquor supplied.

12.7 Accommodation

Not more than 1,000 persons (being such number as the licensed premises can adequately accommodate) shall be permitted on the premises at any one time but provided that not more than 470 of such persons shall be admitted to that portion of the licensed premises known as The Clubhouse at any one time.

12.8 Age of Employees

A person under 18 years of age, except persons who are being trained as waiters and who are not allowed to serve behind the bar, shall not be employed in the Club.

Members within the confines of the Club shall conduct themselves in a proper and seemly manner, befitting the Royal Yacht Club of Victoria.

Children shall at all times be accompanied by and under the supervision of an adult person.

12.9 Dress and Conduct

Members shall be neatly dressed at all times whilst in the Clubhouse. Provided that on race days until 8 p.m. or on such occasions and for such periods as the Committee, Flag Officer or Duty Officer may determine, clean and neat racing gear may be worn.

Wet weather gear, sea boots, rubber thongs, bare feet, working clothes and work boots or hats are not permitted in the dining room or Members' bar.

Tank-tops/singlets are not permitted inside the Clubhouse.

Members and their guests are to refrain from using their mobile phone for verbal communications in the dining room and Members' bar areas.

Sailing gear, mobile phones and hats are permitted outside the Clubhouse on the deck and lawn area.

Footwear must always be worn when in the Clubhouse.

The dress code may be relaxed from time to time during specific events at the discretion of Club Management/Officer of the Day.

Animals are not permitted inside the Clubhouse or on the deck at any time. Support animals are exempt. Animals that are on the Club grounds must be well behaved and must not disturb other Members or guests.

Parents/Guardians are responsible for the decorum of their children at all times.

Parents/Guardians are responsible for the safety of their children and must be within arm's reach of their children under the age of 10 years within 10 metres from the water's edge when not wearing a suitable lifejacket, and within arm's reach of children under 13 years that have a limited swimming ability within 10 metres from the water's edge when not wearing a suitable lifejacket.

Members who utilise the Club BBQs are responsible for cleaning them after their use.

BYO alcohol is strictly prohibited within the Club's 'Redline' area. The Redline area covers but is not limited to the Clubhouse, deck, lawn and hardstand. BYO alcohol is only permitted onboard vessels in the marina.

Alcohol consumption is prohibited in the yard area.

13. USE OF CLUB BOATS

13.1 Only persons of known competence and approved by a Flag Officer, the Race Director or the Club Captain are permitted to operate the Club vessels.

13.2 Vessels are to be used for Club purposes only.

13.3 A person who is affected by intoxicating liquor or a drug must not operate any Club vessel under any circumstances. No alcoholic liquor is to be carried, served or consumed on Club Boats.

13.4 The log provided must be completed and signed off after each use. Any discrepancy in the log is to be reported in writing to the General Manager or Race Director of the Royal Yacht Club of Victoria for further investigation.

13.5 Any defects to Club boats are to be reported to the Race Director in writing at the first opportunity. It will then be the responsibility of the Race Director to ensure that corrective work is undertaken.

13.6 All persons using Club boats shall comply at all times with all Victorian Boating Regulations and must wear a PFD at all times.

14. EMPLOYEES

14.1 Any person in the employ of the Royal Yacht Club of Victoria is not permitted to hold any membership status in the Club whilst in the employment of the Club. Any entitlements accrued prior to employment shall be preserved.

15. MEMBERSHIP

15.1 Changing Membership Categories

15.1.1 Junior to Young Full

A Junior Member on attaining 18 years of age shall be deemed a Young Full Member and thereupon the Member shall pay pro-rata the appropriate annual subscription for the unexpired portion of the then current financial year of the Club.

15.1.2 Full or Young Full to Sailing

A Full or Young Full Member may at any time apply in writing to the Committee to be a Sailing Member and upon the Committee's acceptance of such application, the Member shall cease forthwith to be a Full or Young Full Member of the Club. The Member's subscription payable in the then current financial year of the Club shall be calculated on a pro-rata basis from the date at which the application is received by the Committee.

15.1.3 Young Full to Full

A Young Full Member on attaining 35 years of age shall be deemed a Full Member.

15.1.4 Full, Young Full or Sailing to Non-Active

A Full, Young Full or Sailing Member may at any time apply in writing to the Committee to be declared to be a Non-Active Member, but in such case no adjustment shall be made to the Member's annual subscription for the then current financial year of the Club.

15.1.5 Sailing or Crew to Full or Young Full

A Sailing or Crew Member may at any time apply in writing to the Committee to be a Full or Young Full Member. The Member's subscription payable in the then current financial year of the Club shall be calculated on a pro-rata basis from the date at which the application is received by the Committee and the change in membership category shall take effect upon payment of the adjusted subscription amount.

15.1.6 Non-Active to Full, Young Full, Family, Sailing

A Non-Active Member who in the opinion of the Committee ceases to be so qualified may in the absolute discretion of the Committee be declared a Full Member, a Young Full Member or Sailing Member and thereupon the Member shall pay pro-rata the appropriate annual subscription for the unexpired portion of the then current financial year of the Club.

15.1.7 Full, Young Full, Non-Active to Absentee

A Full or Young Full Member or Non-Active Member who was previously a Full or Young Full Member, having become qualified, may at any time apply in writing to the Committee to be declared an Absentee Member, but in such case no adjustment be made to the Member's annual subscription for the unexpired portion of the then current financial year of the Club.

15.1.8 Absentee to Full, Young Full, Sailing, Family

An Absentee Member who ceases to be qualified to be an Absentee Member may at the absolute discretion of the Committee be declared a Full, Young Full, Sailing or Family Member as the case may be and thereupon the Member shall pay:

- pro-rata the appropriate annual subscription for the un-expired period of the then current financial year of the Club; and
- if the transfer from Absentee Member to Full, Young Full, or Family Member occurs within two years of election as an Absentee Member, the difference between the entrance fee applicable to Absentee Members and that applicable to the membership category to which the Absentee Member transfers. However this sum need not be paid if the Member had paid the appropriate entrance fee for a Full, Young Full or Family Member prior to being elected an Absentee Member.

15.1.9 Transfers to or from Country Membership

A Member may at any time apply in writing to the Committee for transfer to or from Country membership. The Member's subscription payable in the then current financial year of the Club shall be calculated on a pro-rata basis from the date on which the application is approved by the Committee and the change in membership category shall take effect upon payment of the adjusted subscription amount.

15.1.10 Resignation of Members

A Member wishing to withdraw from membership of the Club shall give notice in writing to the Secretary, and shall pay all moneys due at the date of the notice. The resignation shall not take effect until accepted by the Committee.

15.2 Calls and Levies

The following Membership categories are liable for the 'Fixed Infrastructure Levy' which was implemented in February 2024:

Full	Young Full	Family
Sailing	Honorary Life	Social
Life	Country	Corporate

The following Membership categories are non-liable for the ‘Fixed Infrastructure Levy’ which was implemented in February 2024:

Absentee	Family Associates	Junior
Non-Active	Honorary	

17. FLAGS, WARRANTS, SIGNALS AND SALUTES

17.1 Club Flags

The Club Flags shall be the Blue Ensign of Her Majesty’s Navy and a Red Burgee with a white cross, the upper head quarter blue and a crown in the centre of the cross. The Blue Ensign may only be worn by Yachts holding an Admiralty Warrant therefore, and the Red Burgee shall always be worn in conjunction with it. All other Yachts shall wear the Red Burgee. The Red Burgee shall be in hoist three-eighths of one inch for each foot of height of the truck from the water line when the topmast is set up, and in length double the width.

17.2 Colours

A Yacht in commission shall hoist its colours at 8am and haul them down at sunset. Where a Flag Officer is present the time shall be taken from the Yacht of the Full Flag Officer present.

17.3 Hoisting Burgee on Unregistered Vessels

A Yacht registered in the Club Register shall be entitled to fly a Club Flag, but a Member of the Club shall not under any pretence whatsoever hoist a Club Flag on board a vessel, Yacht or boat not registered in the Yacht Register under penalty of expulsion. But nothing herein shall prevent the hoisting of a Club Flag on a boat or dinghy attached to a Yacht registered in the Yacht Register or belonging to the Club, or on a vessel made use of by the Club for regattas and other special occasions. In the case of a Non-Active Member who owns a Yacht which will be absent from the State of Victoria for a period of not less than 12 calendar months and which Yacht was registered in the Yacht Register immediately preceding such Member being declared to be a Non-Active Member, the Committee may at its discretion and subject to any conditions prescribed by the Committee grant the Member the privilege of flying a Club Flag on the Yacht.

17.4 Club Certificate and Warrant

A Yacht registered in the Yacht Register, if registered under the Shipping Registration Act 1981 of the Commonwealth of Australia, and owned by a Member or Members or chartered by a Member to another Member shall on application to the Secretary and payment of a deposit of such amount as may be fixed from time to time by the Committee be entitled to receive the Club Certificate and a Warrant from the Admiralty as set forth at the beginning of these By-Laws, which shall be deemed a sufficient authority for carrying the Blue Ensign and the Red Burgee, and shall entitle the Yacht to all of the privileges and immunities of the Club. Should the owner or charterer cease to be a Member of the Club, or the Yacht be sold or removed from the Yacht Register or the period of its charter expire, or should her measurement or tonnage be altered, the Certificate and Warrant shall be returned to the Honorary Secretary for cancellation or amendment as the case may be, and on giving up the documents in due course, the owner shall be entitled to a refund of the deposit.

17.5 Commodore-in-Chief’s Flag

The Commodore-in-Chief’s Flag shall be the Red Burgee in rectangular form.

17.6 Admiral's Flag

The Admiral's Flag shall be the Red Burgee with a double swallow tail.

17.7 Commodore's Flag

The Commodore's Flag shall be the Red Burgee swallow-tailed.

17.8 Vice-Commodore's Flag

The Vice-Commodore's Flag shall be the Red Burgee swallow-tailed, and with one white ball in the upper head quarter.

17.9 Rear-Commodores' Flag

The Rear-Commodores' Flag shall be the Red Burgee swallow-tailed, and with two white balls in the upper head quarter.

17.10 Club Captain's Flag

When appointed, the Club Captain (though not having the rank of a Flag Officer) shall be entitled to fly the Red Burgee, swallow-tailed with a white anchor in the lower head quarter.

17.11 Past Commodore's Flag

The Past Commodore's Flag shall be the Red Burgee, swallow-tailed with white crossed telescopes in the lower head quarter. A Past Commodore may for as long as they remain a Member display the flag in accordance with normal custom.

17.12 Officer's Flag

An Officer's Flag shall not be displayed on a Yacht unless the Officer be on board, and the flag shall be taken down and the Red Burgee run up in its place as soon as the Officer leaves the Yacht, unless it be their intention to return before sunset of the same day. When 2 or more Flag Officers of the Club are on board the same Yacht, the flag of the Senior Officer shall be displayed.

17.13 Saluting

Yachts of the Club passing or meeting one another shall always exchange salutes, the Yacht of lesser tonnage or flying the Blue Ensign saluting first, except in case of Flag Officers. Salutes shall only be made once between colours (8 a.m.) and sunset. Guns shall not be fired between sunset and sunrise or on Sunday.

17.14 Signals

A Member shall use the International Code of Signals except for Yacht Numbers, Places (local) and Evolutions, when the Club Code shall be used, with the Red Burgee hoisted over the signal.

18. UNIFORM AND BADGES

18.1 Full-Dress Uniform

The Full-Dress Uniform of the Club shall be ordinary evening dress, having a crown and foul anchor on the left lapel of the coat. Ordinary dinner dress with the like crown and foul anchor may also be worn at the appropriate function unless otherwise ordered.

18.2 Undress Uniforms

The Undress Uniforms of the Club shall be as follows:

(i) a navy blue double-breasted coat with either 6 or 8 Club buttons and one small Club button on each cuff, but no insignia on the pocket;

(ii) a navy blue semi-drape style double-breasted jacket with 4 Club buttons and the Club crest embroidered in gold on the breast pocket and one small Club button on each sleeve; or

(iii) a navy blue single-breasted jacket with 1, 2 or 3 Club buttons and the Club crest embroidered in gold on the breast pocket and one small Club button on each sleeve.

With each undress uniform, the Commodore-in-Chief is to wear 4 additional Club buttons on each sleeve cuff; the Commodore 3 additional Club buttons; the Vice-Commodore 2 additional Club buttons; and the Rear-Commodore 1 additional Club button. Blue, white or grey trousers or skirt shall be worn at discretion (unless otherwise ordered), black, blue or white shoes and black or navy blue tie with two fine gold parallel diagonal lines, 3 inches apart, between which are woven two small fouled crown and anchors three-eighths inches in height. A navy blue yachting cap with badge as authorised may be worn with undress uniform but is not an essential part of it.

18.3 Wearing of Uniform

The Full-Dress Uniform shall be worn only by order, and other uniforms may be worn at discretion, unless otherwise ordered. A badge, emblem or other insignia of the Club (except the pin or detachable lapel badge) or anything purporting to be such shall not be worn on a coat or blazer except in accordance with these Rules, but this provision shall not apply to a coat or blazer with such insignia embroidered or worked thereon which was worn prior to September 1956.

18.4 Club Buttons

The Club button shall bear a crown and a foul anchor with the name or initials of the Club.

18.5 Sailing Master's Cap Badge

A Sailing Master of a Yacht may wear a Cap Badge having the distinguishing flag of their Yacht with the letters "R.Y.C.V." in a wreath of gold.

19. GENERAL CONDUCT

19.1 The Committee's Members, the employees of the Club, the Honorary Solicitor, the Honorary Architect and the Honorary Yacht Measurers agree that, at all times, they will:

- Act in good faith in the best interests of the Club;
- Act for a proper purpose of the Club;
- Not gain an advantage or benefit (whether direct or indirect) for themselves or for someone else;
- Not be in a situation that is in conflict with the interests of the Club, whether that be an actual, potential or perceived conflict of interest, and:
  - If there is such a conflict, they must immediately disclose that conflict to the Committee; and
  - They are not to vote, participate or be present in any discussion on the matter that involves the conflict, unless the Committee decides otherwise by a unanimous resolution.

VERSION CONTROL

Version Date	Changes	Author	GC Approval date
11/10/2023	8.1 Car Park; 9.9 Lifting Slings; gender-term revisions; Australian-specific terms	GM Michael Neumann	26/09/2023
23/11/2023	9.3 Hardstand Area fees; 15 Membership adding sub-clauses; 12.9 Dress and Conduct	GM Michael Neumann	31/10/2023
23/02/2024	4.6 & 4.14 Administration of the Yacht Register	GM Michael Neumann	30/01/2024
14/03/2024	15.3 Calls and Levies; 11.13 Marinas	GM Michael Neumann	27/02/2024
8/04/2025	12.1 Political, religion, gambling etc. — Matters not Permitted	GM Michael Neumann	25/03/2025
27/10/2026	Removal of 15.2 and renumbering 15.3 as 15.2	GM Richard Black	27/10/2026