

Registering Crew on TopYacht



Step 1:

Enter Race or Series in TopYacht

STEP 1: Select Series

If selecting **Block Entry** as per NOR 5, you will automatically be entered into all races marked #1 and #2, and the Wednesday Twilight, Wednesday afternoon, and Sunday Pursuit Series.

SERIES NAME	Block 1
<input type="radio"/> Block Entry	#1
<input type="radio"/> Wednesday Afternoon	#1
<input type="radio"/> Wednesday Twilight	#1
<input type="radio"/> Sunday Pursuit	#1
<input type="radio"/> Livingston Series	#1
<input type="radio"/> Aggregate and Standalone Races	#1

STEP 2: Select an Option

ENTRY OPTIONS

☐ Enter boat already in [Skipper's Boat Register](#)

☐ Update existing entry details

Add a boat?

- ☐ I have purchased a boat, or
- ☐ I am using the crew member of a boat

Step 2:

Review Notice to Competitors Issued by Sailing Manager at the start of the series.

Wednesday Afternoon Pursuit Series 2023/24

Notice to Competitors #2

The Race Committee has advised an additional clause in the sailing instructions:

3.3 [SP2/NP] To comply with NOR 4 all boats shall register Crew Declarations via the TopYacht Entry System (YES). Crew declarations shall be completed after 1700 hrs on the Monday before the day of the race and before 1500 hrs prior to the starting signal of the boats' single race of the day, electronically via [http://tymob.net.au/1746](#)

Rationale: Putting penalty in place for failure to comply with NOR 4

Note a new set of sailing instructions (V7) has been put up on the club website incorporating both NTC #1 and this one #2

Andy Warner
Sailing Manager
18/03/23
1800hrs

Step 3:

Using a Smartphone, Tablet or Personal Computer, click on the **BLUE** Link in the Notice to open Crew Registration Page in TopYacht. **OR** type in

<http://tymob.net.au/1746>

Or use QR code



Step 4:

Enter your Sail Number and TopYacht Entry Password.

12:18 AA tonymob.net.au

RYCV Summer Series 2023/2024

Update race crew list.

Primary Sail No:

Password/PIN No:

☐ Show password

Step 5:

Select the Series you are racing and, and then click on **PROCEED** at the bottom.

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RYCV Summer Series 2023/2024

Select Series to update crew

☐ Wednesday Afternoon

☐ Livingston Series

☐ Wednesday Twilight

☒ Sunday Pursuit

☐ Aggregate and Standalone R

Step 6:

Select **GET EXISTING** to see crew already registered for your boat.

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Sunday Pursuit

* Provide Skipper/Crew Details

This is the 'Day Crew' area for crew who have raced cat 3, 4, 5, 6, 7 on this boat.

Step 7:

Select all crew members on the list who may sail with you during the series, then click **ADD SELECTED CREW** on the tab at the bottom of the list.

Sunday Pursuit

* Provide Skipper/Crew Details

This is the 'Day Crew' area for crew who have raced

Select **ADDITIONAL** crew to add for Red crew are your offshore crew members. They

ADD	NAME	MOBILE
<input checked="" type="checkbox"/>	Adel Doyle	047413298
<input type="checkbox"/>	Alison Kent	+64210275
<input checked="" type="checkbox"/>	Alvaro Maz	04168387
<input type="checkbox"/>	Alvaro Maz	04168387
<input checked="" type="checkbox"/>	Braydan Willrath	04027446
<input type="checkbox"/>	Carolyn Deacon	04198799

Step 8:

Select **ON BOARD** in the left hand column to register the crew who are sailing in that particular race.

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Sunday Pursuit

* Provide Skipper/Crew Details

This is the 'Day Crew' area for crew

On Board	First Name	Last Name
<input checked="" type="checkbox"/>	Adel	Doyle
<input type="checkbox"/>	Alvaro	Maz
<input checked="" type="checkbox"/>	Braydan	Willrath
<input type="checkbox"/>	Christie	Hamilton
<input checked="" type="checkbox"/>	Daniel	Coyle
<input type="checkbox"/>	Edel	Doyle

Step 9:

To add additional crew who have never been registered on your crew list, Select **CREATE A NEW CREW** and a new blank top line will be added to your crew list

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Sunday Pursuit

* Provide Skipper/Crew Details

This is the 'Day Crew' area for crew who have raced cat 3, 4, 5, 6, 7 on this boat.

Please note 'New Crew' are not added to a boat's 'offshore' crew.

On Board	First Name	Last Name	Mobile	Emergency Contact	Emerg No	A
<input type="checkbox"/>						
<input checked="" type="checkbox"/>	Adel	Doyle	0474132983			7
<input type="checkbox"/>						

Registering Crew on TopYacht (Continued)



Step 10:

Type in new crew details from left to right, including Emergency Contact details and Australian Sailing (AS) Number.

[Get existing](#) [Submit](#) [Create a new crew](#)

Please note 'New Crew' are not added to a boats 'offshore' crew.

On Board	First Name	Last Name	Mobile	Emergency Contact	Emerg No	As
<input checked="" type="checkbox"/>	Fred	Bloggs	0400000001	Jill Bloggs	0400000002	5
<input checked="" type="checkbox"/>	Adel	Doyle	0411111111			7
<input type="checkbox"/>	Alvaro	Maz	0416928704	Laura Whitford	0400285022	6
<input checked="" type="checkbox"/>	Braydan	Willrath	0409341615	Braydan Willrath	0409341615	1
<input type="checkbox"/>	Christie	Hamilton	0400010107	Christie Hamilton	0400010107	1
<input checked="" type="checkbox"/>	Daniel	Coyle	0400011100	Daniel Coyle	0400011100	1
<input type="checkbox"/>	Edel	Doyle	0411111111	Mary Ann Smith	0400100000	7

Step 11:

Once all crew have been entered and selected as ON BOARD, click on the SUBMIT button in the top and centre of the page, to formally register your crew for the race.

[Get existing](#) [Submit](#) [Create a new crew](#)

Please note 'New Crew' are not added to a boats 'offshore' crew.

On Board	First Name	Last Name	Mobile	Emergency Contact	Emerg No	As
<input checked="" type="checkbox"/>	Fred	Bloggs	0400000001	Jill Bloggs	0400000002	5
<input checked="" type="checkbox"/>	Adel	Doyle	0411111111			7
<input type="checkbox"/>	Alvaro	Maz	0416928704	Laura Whitford	0400285022	6
<input checked="" type="checkbox"/>	Braydan	Willrath	0409341615	Braydan Willrath	0409341615	1
<input type="checkbox"/>	Christie	Hamilton	0400010107	Christie Hamilton	0400010107	1
<input checked="" type="checkbox"/>	Daniel	Coyle	0400011100	Daniel Coyle	0400011100	1
<input type="checkbox"/>	Edel	Doyle	0411111111	Mary Ann Smith	0400100000	7

Step 12:

Once your crew have been successfully registered, you will receive your POB SUMMARY for that particular race.

12:30

AA topyacht.com.au

POB SUMMARY

Boat **FASTER FORWARD R6155**
Series **Wednesday Twilight**
As at 2023-10-13 00:30:36

On board is ...

1. Braydan Willrath
2. Christie Hamilton
3. Edel Doyle
4. Emilie Catel
5. Emilie Catel
6. Ken Lundy
7. Matt Fahey

Confirmation email sent to Matt Fahey.

Step 13:

Have a great day sailing!