



Yacht Register Information

One of the objectives of the Club is to provide quality facilities for boat owners on a “best value for money basis” which is designed to maximise active participation in racing and sailing. As part of this, boat owners become entitled to a range of facilities, at substantially less than normal commercial rates, once their vessel has been accepted on one of the Club’s registers.

The Club maintains two registers for owners’ vessels:

- The **Yacht Register** – yachts 25ft and over
- A **Supplementary Register** – yachts under 25ft unless from an approved class EG: Bluebirds, Diamonds

It is an expectation that all boats in the marina and on the hard stand undertake a safety audit conducted by an approved Australian Sailing equipment auditor.

The Club is often able to help new members with temporary berthing, however, when there is a waiting list for marina pens, priority will be given to yachts on the Yacht Register.

The emphasis is thus on active participation in Club Racing events.

New Members, whose interest is restricted to cruising activities, will be able to place their yachts on the Supplementary Register, subject to seaworthiness and normal inspection requirements. However, reflecting the waiting list for berths, applications for inclusion of Cruising yachts on the full Yacht Register are subject to restrictions.

Prospective new Members who, upon joining the Club, require berth or hardstand facilities for their yachts, should consult the Rear Commodore Sailing regarding their sailing intentions and the suitability of their yacht at an early stage of the membership application process.

In addition, the Waterfront Manager should be consulted regarding the availability of berths. Until such time as the yacht is on the relevant Register, Members' unregistered Yacht Charges may apply.

Contact details for further information follow.



Application Process for the Yacht Register

Application for Yacht Registration is considered by the Sailing Sub-Committee which meets on a monthly basis. Papers for Yacht Registration are available from the office but, in summary the requirements are as follows;

- With the exception of sail numbers and sign writing, which should be prepared at the conclusion of the Registration process, yachts need to be in full sailing condition with all required safety equipment "functional and on board"
- Certificates of appropriate insurance are required
- If a yacht is seeking Registration under the racing category, owners are expected to nominate a crew and may care to support their application with details of previous experience racing the yacht in question.
- The yacht will need to undergo a safety inspection. Providing members make proper arrangement to prepare their yacht for inspection, no charge applies. For Racing Yachts, Category 6 is the minimum safety equipment requirement, for Cruising Yachts Category 5.

Prospective members are encouraged to review the Club's Registration process which is given in more detail in the Club's By-Laws available on the Club website or at the Club Office.

Cath Beaufort
Rear Commodore Sailing

Useful Contacts

Routine Club Register matters - Club Office 03 9397 1277

Specific Yacht Registration Matters - such as suitability of yachts and policy

Rear Commodore Sailing: - Ms Catherine Beaufort
0411 488 724

Race Director: - Mr Andy Warner
0402 858 123

Safety Inspections

Mr Duncan Rae, Mr Bernard Webber, Mr Ian Fox, Mr Andy Warner



Information on the Registration of your Vessel

Processing and Procedure for Boat Registration

The information contained in this document will assist in the Club's prompt processing of your Registration Application.

1. The vessel must be within **one (1) week** of being in a state of **FULL SAILING CONDITION**.
2. Until the vessel fully complies with the Club's Registration requirements and is within one week of being in sailing condition (see Para 8.23 of attached By-Laws), it cannot be accepted onto the Club's Register of Yachts.
3. A boat may be accommodated in the marina before being accepted on to the Register of Yachts however, the **Marina Rate** will be that of a **Members' Unregistered Yacht and charged at a daily rate** until such time as the vessel is fully compliant.
4. Should a further two (2) weeks elapse after the application has been lodged and the vessel is still not in full sailing condition or is not fully compliant with the conditions below, the Club reserves the right to deem the application invalid and consider the application process never to have started. In this instance a fresh application will be required.

5. Conditions of Compliance

The application will not proceed until:

- a) The **Application for Yacht Registration Form** is complete.
- b) A satisfactory **Australian Sailing Special Regulations Equipment Audit Form** has been completed. This will require inspection by one of the Club's Safety Officers. (**NB: In order to complete the Form a copy of the RRS will be required.**)
- c) The **Australian Sailing Special Regulations Equipment Audit Form** has been lodged for the appropriate Safety Category.
- d) An **RYCV Declaration of Compliance** has been completed and lodged.
- e) A recent **Photograph** accompanies the application.

NB: Sail Numbers will not be allocated until the vessel has been accepted by the Sailing Committee.

6. Notes to Applicants:
 1. The minimum Safety Compliance Category for Day Racing vessels is Category 6.
 2. The minimum Safety Compliance Category for Keel Yachts is Category 5.
 3. A yacht is not eligible to start in any race conducted by the Club until registered.
 4. It is the responsibility of the applicant to contact the Club's Safety Officers and arrange a time for the Safety Audit to be carried out.

Should you require assistance in any of the above areas please contact the Club Office.



OFFICE USE ONLY Date received :

APPLICATION FOR YACHT REGISTRATION

All questions must be answered

Sail Number.....

Name of Vessel:.....

Aust. Ship Reg. No: Class Reg. No.:

Sole Owner :.....Date Joined Club:

Syndicate Name:..... Syndicate Secretary.....

Names of all Members of the Syndicate are to be listed on Page 2 of this application

Address for Notices:

.....Post Code.....

Telephone (A/H) Telephone (B/H)

Mob: E-mail:

VESSEL DETAILS:

L.O.A..... (Metres) Class: Hull Colour:

L.W.L (Metres) Designer: Deck Colour:

Beam (Metres) Builder: Keel

Draft (Metres) Year Built: Centre Board

Mast Height: (Metres) Displacement: Rig Type:

Any distinguishing features:

Where is the vessel currently stored / berthed:

ENGINE DETAILS: Inboard Outboard Rated:Kw. Tank CapacityLtr

Fuel Type: ULP Diesel: Other:

RADIO: VHF HF Call Sign:.....

CATEGORY: Racing Cruising If Racing: VYC Handicap RYCV Handicap:.....



SYNDICATE MEMBERS:

Please Note – Each syndicate member must be a Full member of the Club

If insufficient space please attach extra pages

Syndicate Position	Name	Confirm Membership Category	Mobile Number
Nominee			
Secretary			

CONDITIONS OF COMPLIANCE:

1. The vessel is within one (1) week of being in a state of full sailing condition. Yes No
2. A Safety Audit has been carried out by the Club's Safety Officer Yes No
3. An Australian Sailing Special Regulations Equipment Audit Form in the appropriate Safety Category has been lodged. Yes No
4. An RYCV Safety Audit Form has been completed and lodged. Yes No
4. A Certificate of Currency from your Insurers or a current copy of the Insurance Policy Yes No
5. A recent photograph of the vessel is attached to this application Yes No

Notes:

- a) If you have answered "No" to any of the above questions the application for Registration will not proceed.
- b) The Sailing Committee is under no obligation to accept the vessel onto the Register of Yachts.
- c) It is the owner's responsibility to arrange for Inspections and Audits by the Sailing Committee within one (1) week of the date of lodging this application.

DECLARATION: * Strike out which is not applicable

I (Print name)

of (Full Address)

being the Sole Owner / Syndicate Chairman/Nominee* of the vessel that appears on this application hereby declare that I have answered all questions contained on this application and the information supplied is to the best of my knowledge true and correct.

Signature of Owner or Syndicate Chairman: Date:

Office Use Only:

	Date	Print Name	Signature
Application received			
Sailing Committee Member 1			
Sailing Committee Member 2			
Date Accepted Onto Register of Yachts by S.C.			
Referred to Yard & Marina Committee			



PERFORMANCE HANDICAP BOAT DATA

This information is required to set initial Performance Handicaps and must be submitted in reasonable time before entering the first race.

Name of Boat	
Sail Number	
Design (eg Sydney 38, S80 etc)	
Modification to Design (if known)	
Overall Length (Metres)	
Displacement (kg)	
Draft (metres)	
Beam (metres)	
Year of launch	

Signed by Owner or Representative.....

Date.....



RYCV – Annual Declaration of Compliance

Due annually with the Australian Sailing Equipment Audit Form

INSPECTION

Members should note that the Rules provide that a person appointed by the boat's club or an Organising Authority may inspect a boat at any time. If the boat does not comply with the AS Special Regulations its entry may be rejected, or it may be liable to disqualification, or such other penalty as may be prescribed.

INSURANCE COVER FOR BOAT COMPETING IN ROYALS AND CRUISING EVENTS OR STORED AT THE CLUB

It is a requirement that all yachts occupying pens, hardstand areas or the yard or competing in events run by the Royal Yacht Club of Victoria shall have third part liability insurance cover for not less than AUD\$10,000,000 or equivalent thereof in any other currency covering any accident whilst using the Club's facilities or participating in events.

All owners/competitors who enter Royals events are deemed to have made a declaration that they hold such cover.

Declaration

I confirm that(name of boat) has a current policy of insurance which meets the minimum requirements stated above **and have attached hereto a copy of the relevant insurance policy/the applicable certificate currency**

Insurance Company: _____

Policy No: _____ Expiry Date: _____

Signed: _____ Print Name: _____

Date: _____



VHF RADIO COMMUNICATIONS

In common with the majority of the Port Philip Keel Boat Clubs, RYCV has introduced a requirement that all yachts participating in the Clubs events shall have an effective VHF communications capability.
For boats which do not have an installed VHF radio, this requirement may be satisfied by use of a hand held set.

Declaration

I declare that the vesselwill be equipped with an operating VHF radio facility whenever it competes in racing or cruising events conducted by the Royal Yacht Club of Victoria.

Radio Operators Licence Number: _____

Signed: _____ Date: _____

ANNUAL REGISTRATION WITH VIC ROADS

I acknowledge that it is my responsibility as the registered owner of the vesselto maintain the vessel's registration currency with VicRoads and to comply with all VicRoads directions in relation to safety equipment and operation of the vessel.

Signed: _____ Date: _____

OCCUPATIONAL HEALTH & SAFETY

I have read and understood the OH&S policy and will comply by it at all times.

Signed: _____ Date: _____

MAN OVERBOARD DRILL

Have you completed a man overboard drill? _____ Date of Drill

Signed: _____ Date _____



GAS ON BOARD

Do you have any cooking or has heating gas on your boat?

Yes / No (please circle)

If yes, please provide a copy of the Compliance certificate.

If yes, what is the date of the last pressure test? ____/____/____

BATTERIES

Do you have a lithium battery on board?

Yes / No (please circle)

HARDSTAND BOATS

I declare that a recognised NATA laboratory has inspected the lifting equipment for my boat within the last six (6) months. **Copy of certificate required for new equipment.**

Signed: _____

Date _____

CRANE CERTIFICATE

Have you completed a Club recognised crane course and have been authorised to use the Club's hardstand cranes?

Yes / No (please circle) Date: ____/____/____



APPLICATION FOR STORAGE

Date received in office

Vessel Name Reg No.

Owner's name.....

I am applying for: Marina Pen Hardstand Dinghy Locker Kayak

MARINA PEN	L.O.A.		Beam	
	L.W.L.		Draft	
	Displacement		Make/Model	
LOCKER				
	Large Full <input type="checkbox"/>	Large Half <input type="checkbox"/>		
	Small Full <input type="checkbox"/>	Small Half <input type="checkbox"/>		
HARDSTAND				
	L.O.A.		Beam	
	Draft		Weight	
	Single Point Lift Yes <input type="checkbox"/> No <input type="checkbox"/>		Make/Model	
DINGHY				
KAYAK				

OFFICE USE ONLY	
Berth:	Dinghy:
Hardstand:	Locker No:
Kayak:	Entered: